



TRACKING COURSE SPONSOR

SPONSOR INFORMATION

Requesting Organization – Contact Person

Name: _____ Home Phone: _____
Mailing Address: _____ Business Phone: _____
City _____ State/Province: _____
Email Address _____

Full Name of Organization Sponsoring the Course:

Course Date:

Date: _____ Times: _____

Facility:

Type of Facility you have arranged to hold the class _____
Name of Facility _____
Address of Facility _____

We prefer that the course sponsor collect all pre-registration fees and the fees for meals or condiments during field training, lodging or other facility uses or expenses, then simply pay our program one check or money order at the conclusion of the course for “X” number of students at the agreed upon cost plus whatever instructor travel and per diem expenses. **Our program requires that course sponsors collect a \$50 attendance deposit for each pre-registered student to ensure attendance and to cover sponsor and JHPTS costs.** Please discuss all course costing provisions with Joel at time of making course arrangements.

Please enclose a map showing how to get to the facility from the closest town with written directions.

TYPE – TRAINING LEVEL OF COURSE

Training level presentation should be discussed with either Joel Hardin or Pres Funkhouser to arrange presentations best suited for attending students. Our program will offer combined training level presentations to best accommodate varying student training levels and experience. Student/instructor ratios will be observed to maintain course accreditation. It is preferable that all 24 hour SAR courses start at 8:30AM on the first class day and continue to 2:00PM of the third day. However the program will schedule Friday 7:00p.m. to 5:00 p.m. Sunday course hours if preferred by course sponsors to better suit expected student attendance.